

Lafayette Airport Commission Internal Affairs Committee Meeting October 4, 2017

Internal Affairs Committee:

Chairman:	John Hebert
Vice Chairman:	Paul Segura
Member:	Bryan Tabor
Member:	Matt Cruse (Alternate)
Ex-Officio Member:	Valerie C. Garrett

Absent:

Matt Cruse (Alternate Member)

Valerie C. Garrett (Ex-Officio Member)

Also Present:

Steven Picou – Executive Director

Catina Theriot – Secretary

Paul A. Guilbeau – Commissioner

Robert Callahan – Sides and Associates

This meeting was recorded and is on file and available for review in the Lafayette Airport Commission office.

At 4:02 p.m., with four (4) Commissioners in attendance Commissioner Hebert called the Lafayette Airport Commission Internal Affairs' Committee to order. The Pledge of Allegiance was recited by all.

Chairman's Comments: None

Public Comments: None

MOTION: Commissioner Tabor made a motion to go into Executive Session. Commissioner Segura seconded the motion and the vote was as follows:

Mr. Oats, Legal Counsel, stated he reviewed the Agenda and the purpose of discussing the evaluation of the Executive Director fits into the exception of Open Meetings Law 42 17 A1 and it is appropriate if it is the desire of the committee to go into Executive Session. Chairman Hebert stated he would like Mr. Oats to remain for the Executive Session. The members and public in which were included in Executive Session were: Hebert, Segura, Tabor, Oats, and Guilbeau.

AYES: Hebert, Segura, Tabor

NAYS: None

ABSENT: None

MOTION CARRIES

MOTION: Commissioner Segura made a motion to come out of Executive Session. Commissioner Tabor seconded the motion and the vote was as follows:

AYES: Hebert, Segura, Tabor

NAYS: None

ABSENT: None

MOTION CARRIES

Scheduled Business – Discussion Items

Item 1: Executive Director's Evaluation

Item 2: Compensation Recommendation

Item 3: Determination of an increase or no increase of the Executive Director's salary to be recommended to the full Commission for approval.

Item 4: Review minor format changes to the evaluation form to be recommended to the full Commission for approval.

[Discussion]

Chairman Hebert stated the committee has scored and tabulated the evaluation sheets and the evaluation came out very good. The evaluation came out on the superior side of excellent.

Chairman Hebert stated the committee would entertain a motion for a determination of an increase or no increase of the Executive Director's salary to be recommended to the full Commission for approval.

MOTION: Commissioner Segura stated considering Mr. Picou's performance since he started and over the last year, the responsibilities he has taken on and his evaluation; Commissioner Segura would recommend a 5% increase. Commissioner Tabor seconded this motion and the vote was as follows:

AYES: Hebert, Segura, Tabor

NAYS: None

ABSENT: None

MOTION CARRIES

Chairman Hebert stated the committee members have reviewed minor format changes to the evaluation form to be recommended to the full Commission for approval and he stated the revised form was in front of the committee members. The only changes made according to Chairman Hebert are sections for not applicable and a comment section. Commissioner Segura asked if the comment section is to clarify what your scoring is. Chairman Hebert stated if anyone wanted to write in their comments they have the space to do so. Commissioner Tabor stated you can state you agree with the rating. Chairman Hebert stated you can give the Executive Director some clarity as to why the rating is what it is.

MOTION: Commissioner Segura made a motion to accept the changes to the evaluation format as Chairman Hebert noted with not applicable and a comment

section. Mr. Oats, Legal Counsel, stated Chairman Hebert is authorized to make typographical and grammatical corrections. Commissioner Tabor seconded the motion and the vote was as follows:

AYES: Hebert, Segura, Tabor

NAYS: None

ABSENT: None

MOTION CARRIES

Other Business- None

MOTION: Adjourn

Commissioner Tabor moved to adjourn the Internal Affairs Meeting of October 4, 2017. Commissioner Segura seconded the motion.

AYES: Hebert, Segura, Tabor

NAYS: None

ABSENT: None

MOTION CARRIES

The meeting Adjourned at 4:42 p.m.