

PROCEEDINGS OF THE LAFAYETTE AIRPORT COMMISSION MEETING OF THE LAFAYETTE REGIONAL AIRPORT OF LAFAYETTE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING OF SEPTEMBER 09, 2015 HELD AT 200 TERMINAL DRIVE, LAFAYETTE, LA.

ATTENDANCE

COMMISSION: Matt Cruse – (Chairman), Paul A. Guilbeau, Sr. – (Vice-Chairman), Paul Segura- (Secretary/Treasurer), Carroll B. Robichaux, Timothy L. Skinner.

ABSENT: John Hebert, Valerie G. Garrett.

ADMINISTRATIVE STAFF: Steven Picou (Executive Director), Mary Green (Financial Officer/Comptroller), Daniel Elsea (Grants Facilitator/Asst. Project Manager), Rene Cotton (Property Administrator), Debbie Amy (Secretary).

GENERAL AUDIENCE: Broutin Sherrill (RS&H), Adam Thibodeaux (DSA), Bobbi Hess (TAE), Jack Bourgeois Sr. (LPSO/Airport Police), Rodney Alexander (The Picard Group), Bill Griffin (AECOM/URS), Michael Holston (AECOM/URS), Gregory Trahan (AECOM), Jerry Tenmps (NSI), Richard Aillet (NSI), Chris Pellegrin (CSRS), Albert Moliere (ABM), Charles Beazley (ABM), Harry weiss (One Acadiana), Rick Lipscomb (WHLC Architecture), Larry Blanchette (ADG), Lauren Ortego (Fenstermaker), Wayne Domingue (ASW), Robert Callahan (Sides and Associates), Pamela Burleigh (MSM Manager), David Flanders (HNTB).

I. CALL TO ORDER:

Chairman Matt Cruse called the Regular Commission Meeting of September 09, 2015 to order.

II. PLEDGE OF ALLEGIANCE

III. INTRODUCTION/ROLL CALL

IV. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 12, 2015.

RESOLUTION - 2015-9-R1-01: Commissioner Paul Segura moved to accept the Minutes of the August 12, 2015 Regular LAC Meeting. Commissioner Robichaux seconded this motion and the vote was as follows:

AYES: Segura, Skinner, Robichaux, Guilbeau

NAYS: None

ABSENT: Hebert, Garrett

MOTION CARRIES

V. CHAIRMAN'S COMMENTS: None

VI. PUBLIC COMMENTS: Pamela Burleigh represents engineering firm (MSM) introducing herself and the company to the Lafayette Regional Airport. She is offering all facets of engineering services to the airport.

VII. COMMISSIONER'S COMMENTS: None.

VIII. PUBLIC HEARING-DBE GOAL 2016-2018: No comments.

IX. DIRECTOR'S REPORT:

1. Michael Reilly – Oakwells Commuter Rail – *New concessionaire with reports of positive change to the Lafayette Regional Airport and continues to do so. Restaurant is fully operational through the last flight of the day.*
2. Terminal RFQ – Update
Report is in draft form, currently under review with Commission, release date September 2015.
3. Program Management RFQ – Update
RFQ is 45% complete, will be out as soon as possible. Airport Commission will review before advertised.
4. Cargo Facility – Update
Hurdles with the FAA have been cleared (Environmental Concerns and Cargo Facility) — and are no longer tied to the terminal building. Advertising for the Cargo Facility will begin in October 2015. Building scheduled for completion August-September 2016. Appraisal going forward for lease agreement rates.
5. Home Bank – Update
Lafayette Regional Airport was successful at getting .65% rate on all monies deposited and retroactively pay the airport for all monies that did not accrue the .65%.
6. Public Hearing – Budget – October 14,2015
Operating budget discussed for 2016—meeting held September 09, 2015—will be on next agenda.
7. Ad Valorem – Update – Final
LCG (Lafayette Consolidated Government) has passed the Ad Valorem and there are no changes.
8. AIT (Advanced Imaging Technology) – TSA – Update
Machine is installed and located at TSA checkpoint. It is in test phase with limited use. Local TSA employees will need to be trained by TSA representatives from Shreveport.
9. Republic Parking Systems – Update
Switch has occurred on August 17, 2015 Republic Parking took over the rental car parking and passengers will have more short term parking available during high volume times.
10. Automatic Renewals:
 - Classic Business – Business Center Copier – Preventative Maintenance
 - Sugarland Exterminating & Chemical Company, Inc. (Pest Control Services)
 - GAT Airline Ground Support, Inc. – Porter Services
 - FAA – Standby Power Plant & Cable
 - FAA – DSAR 11
11. Aviation Fun Day – October 24,2015
Advertising through Lafayette Regional Airport website and through Sides & Associates.

Limited to 250 participants.

12. Cajun Man Triathlon – September 13,2015
Occurs on airport property. Tina Lation is working with TSA on all security concerns. Steven Picou will be on the airport grounds to observe the operation of this event.
13. Fly Lafayette/Passenger Statistics/Sides & Associates Report
Presented by Robert Callahan—Downturn in passenger activity may be due to low Oil & Gas industry. Media coverage terminal expansion and July statistics. Fly Lafayette-8,424 members as of September 09, 2015. Reminder for Commissioners: Luncheon will be on September 16, 2015 sponsored by Upper Lafayette Commission showcase for candidates City Parish President.
14. LAC Financials/Legal Fees
Attached in packet.

IX. Scheduled Business - Discussion Items.....Recorder picks up with Item E

- E. Taxiway Foxtrot Improvements –Design Contract-Domingue, Szabo, and Associates Approval
Staff recommends approval for Phase I & II of Taxiway Foxtrot. Contract in for review and consideration.

It was noted that the agenda was off topic and then Item A. Taxiway Mike – Change Order #5—Elliott Construction was read and motioned for approval.

- A. Taxiway Mike – Change Order #5—Elliott Construction—Discussion/Action
RESOLUTION - 2015-9-R1-02: Taxiway Foxtrot Improvements –Design Contract-Domingue, Szabo, and Associates
MOTION: Commissioner Segura moved to accept Item A. The motion was seconded by Commissioner Guilbeau and the vote was as follows:
AYES: Segura, Skinner, Robichaux, Guilbeau
NAYS: None
ABSENT: Hebert, Garrett
MOTION CARRIES
- B. Runway 4R-22L Improvements- Phase V- Overlay-Applied Pavement Technologies- Work Authorization – Discussion/Action
#2015-9-R1-03: Runway 4R-22L Improvements- Phase V- Overlay-Applied Pavement Technologies- Work Authorization
MOTION: Commissioner Guilbeau moved to accept Item B. The motion was seconded by Commissioner Segura and the vote was as follows:
AYES: Segura, Skinner, Robichaux, Guilbeau
NAYS: None
ABSENT: Hebert, Garrett
MOTION CARRIES
- C. Ordinance 80-2-Amendment-Approval

#2015-9-R1-04: Ordinance 80-2-Amendment-Approval

MOTION: Commissioner Skinner has some concerns to do more analysis of impact of hover taxing, what other airports recommend, and worried Lafayette regional Airport is not looking at safety factor. Commissioner Cruse states current customers are not allowed to taxi their aircrafts at any other airport in the world. The pilot in command of the aircraft should operate the aircraft safely. Commissioner Guilbeau moved to accept Item C for discussion purposes. The motion was seconded by Commissioner Robichaux and the vote was as follows:

AYES: Segura, Robichaux, Guilbeau

NAYS: Skinner

ABSENT: Hebert, Garrett

MOTION CARRIES

D. Disadvantaged Business Enterprise Goal – FAA FY 2016-2018- Discussion/Action

#2015-9-R1-05: Disadvantaged Business Enterprise Goal – FAA FY 2016-2018

MOTION: Commissioner Robichaux moved to accept Item D. The motion was seconded by Commissioner Segura and the vote was as follows:

AYES: Segura, Skinner, Robichaux, Guilbeau

NAYS: None

ABSENT: Hebert, Garrett

MOTION CARRIES

X. Scheduled Business – Consensus Items

- E. Taxiway Foxtrot Improvements –Design Contract-Domingue, Szabo, and Associates- Approval *Staff recommends approval for Phase I & II of Taxiway Foxtrot. Contract in for review and consideration*
- F. Taxiway Sealcoat Project –Change Order #4- Pavement Maintenance Unlimited – Approval
- G. Runway 29 Improvements- Phase III EMAS-Work Order 8 – Design – AECOM – Approval.
- H. Runway 29 Improvements – Phase III EMAS – Work Order 9 – Materials Testing - AECOM - Approval
- I. Runway 29 Improvements – Phase III EMAS – Work Order 10 – Resident Inspection – AECOM - Approval
- J. Runway 29 Improvements – Phase III EMAS – Work Order 11 – Construction Management – AECOM - Approval
- K. LPSO – Security Contract Renewal
- L. Terminal Revolving Doors – Preventative Maintenance – Contract Approval

#2015-5-R1-06 – Tab X - Scheduled Business – Consensus Items:

MOTION: Commissioner Guilbeau asked if Items H, and I. had a subcontractor. Bill Griffin from AECOM stated at this time there is no subcontractor but they are looking at possibilities and this is estimated cost for materials. Commissioner Guilbeau moved to accept Items E through L. The motion was seconded by Commissioner Segura and the vote was as follows:

AYES: Segura, Skinner, Robichaux, Guilbeau

NAYS: None

ABSENT: Hebert, Garrett

MOTION CARRIES

XI. Reports

- M. Bobbi Hess – Grant Facilitator – Monthly Report
Last week Steven Picou, Bobbi Hess, and Daniel Elsea met with Mark Mouton with LEDA in an effort to secure an EDA grant for the terminal project. Mark Mouton will help in going forward with a survey of current tenants ex. Infrastructure, improvements, etc. that would happen. Steven Picou, Bobbie Hess, and Daniel Elsea met with Kevin Blanchard with LCG (Lafayette Consolidated Government) and are looking at a Tiger Grant. See Report in packet.
- N. The Picard Group – Monthly Report
Presented by Rodney Alexander—see report in packet. Rodney Alexander will meet with FAA Congressional members while in Washington. If you get a chance to meet Congressional delegates please tell them thank you for their service.
- O. LFT Airport Monthly Fiscal Review (August)—See Report in packet.

XII. Project Updates

- P. Taxiway Mike (Parallel Taxiway) - (DSA) – Update
- Q. North GA Phase II (DSA) – Update
- R. Master Plan (DSA) – Update
- S. Perimeter Road (DSA) – Update
- T. Taxiway Seal Coat Project (AECOM) - Update
- U. Runway 11-29 RSA Improvements (AECOM) – Update
- V. Cargo Facility (MBSB) – Update
- W. LRA Signage Upgrades (MBSB) – Update
- X. ARFF Station – 224 Jet Ranger X Drive - Interior Upgrades 2015 (MBSB) – Update
- Y. 118 Shepard Drive - Exterior Upgrades 2015 (MBSB) - Update

XIII. Other Business

XIV. Adjourn

#2015-9-R1-07 – Adjourn

MOTION: Commissioner Guilbeau moved that the Lafayette Airport Commission adjourn the Lafayette Airport Commission meeting of September 09, 2015 at 6:07 pm. The motion was seconded by Commissioner Skinner and the vote was as follows:

AYES: Segura, Skinner, Robichaux, Guilbeau

NAYS: None

ABSENT: Hebert, Garrett

MOTION CARRIES

A recorded copy of the Minutes of the Meeting can be obtained by contacting the Lafayette Airport Commission, 222 Jet Ranger X Drive, Lafayette, LA 70508. 337.266.4401.