

PUBLIC NOTICE

Notice is hereby given that the Lafayette Airport Commission, referred to as "LAC" is requesting proposals from interested parties, referred to as "Contractor" for the provision of terminal building Luggage Porter Services. Proposals will be received until 4:00 p.m., on Thursday, August 24, 2017 at the offices of the Lafayette Airport Commission, 222 Jet Ranger X Drive, Lafayette, Louisiana 70508, for the following described purpose:

Lafayette Regional Airport Passenger Service Program Terminal Building Luggage Porters Request for Proposals

As an enhancement to the airports Passenger Service Program, LAC is seeking companies capable of providing quality service and passenger satisfaction to the traveling public. Porters may be the first employee passengers meet upon arrival at the airport, and LAC is looking for a company to provide uniformed agents to assist passengers load and unload their baggage at the curbside, ticket counter and baggage claim areas. These services only include baggage loading and unloading. Porters are not responsible to secure baggage left on the carousel in the baggage claim area.

The primary term of the contract shall be for fifteen (15) months, October 1, 2017 – December 31, 2018; with four (4) one-year automatic renewal periods, or until the date the Lafayette Regional Airport's new terminal building is first placed into service, whichever is earlier. In no event shall the Contract extend beyond the date the new terminal building is first placed into service. The new terminal building shall be deemed placed into service when it is first used for scheduled commercial air service. The Agreement will not transfer to the new terminal building. The contractor must provide, for consideration, written notice of their intention to renew or not to renew at least sixty (60) days prior to expiration of the original or any renewal term.

Any proposals received after the date set for receipt of proposals will be returned unopened.

Each "Proposal Document", which includes the applicable contract and specifications, may be obtained at the office of the Executive Director, Lafayette Airport Commission, 222 Jet Ranger X Drive, Lafayette, La 70508, (337) 266-4401, Monday through Friday, 9:00 a.m. - 4:00 p.m. Each interested party requesting a written "Proposal Document" will be required to submit, to the Lafayette Airport Commission, a Fifty and no/100ths dollar (\$50.00) non-refundable deposit, for each package requested, to cover the cost of reproduction. For document in PDF format made available by email, send request to Rene Cotton at renec@lftairport.com.

The Lafayette Airport Commission reserves the right to hold all proposals for up to forty-five (45) days from date of receipt without action, to reject any and all proposals, to waive irregularities and any formalities and to require statements or evidence of contractors' qualifications including financial statements.

The Lafayette Airport Commission encourages participation from Disadvantaged Business Enterprises (DBEs) on all contracts or procurements let for goods and services and works of public improvement. DBEs include small business that are owned (51%) and controlled by one or more socially and economically disadvantaged individual including minority- or women-owned small businesses. DBE firms must be certified with the Louisiana Unified Certification Program (LA UCP). A directory of currently certified firms can be found at www.laucp.org. Proposers are encouraged to submit proposals which feature qualified DBE firms as prime contractors, subcontractors, joint ventures, or suppliers in an effort to further the mission of the Lafayette Airport Commission to continue to grow and support the DBE and small business community of Lafayette.

The Contract will be awarded to the interested party determined by the LAC to have presented the most qualified Proposal, and its determination shall be final. The LAC reserves the right to reject any and all Proposals. All interested and qualified persons are invited to submit Proposals.

/s/ Steven L. Picou
EXECUTIVE DIRECTOR
LAFAYETTE REGIONAL AIRPORT

TO BE ADVERTISED:

Wednesday, July 26, 2017

Wednesday, August 2, 2017

Wednesday, August 9, 2017